

REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD
November 9, 2017 7:00 P.M.

Board Members Present: Jackie Hawkes, Curtis Hurte, Bob Horn, Shelli Hinton, and Clive Pettis

Administrative Staff Present: Dr. Rodney Berry, Superintendent; Dr. Daisy Hicks, Director of HR, Operations, Testing; Dr. Joan Dooley, Director of Exceptional Education; Marcia Martin, Director of Instruction, Grants, Technology and NIS Principal; Amy Eberly, Director of Finance; Dr. Sherry Saunders, CPS Principal; Jane Geyer, NMS Principal; Charlotte Wood, Clerk; and Donna Wade, Deputy Clerk.

Agenda Item #1 - CALL TO ORDER / MOMENT OF SILENCE / PRAYER

Mrs. Hinton called the meeting to order at 7:00 PM.

Agenda Item #2 – PLEDGE OF ALLEGIANCE

Agenda Item #3 – APPROVAL OF AGENDA

Bob Horn offered a motion to approve the November 9, 2017 agenda.
 Jackie Hawkes seconded the motion, and the motion passed.

Agenda Item #4 - AWARDS AND RECOGNITIONS

- A. 2017 Area Youth Art Exhibition Winners of the Longwood Center for the Visual Arts
- B. CPS student of the month, support staff of the month and teacher of the month
- C. School Highlights – Growth Mindset “I’m A Valued Member of My Learning Community” by Crewe Primary School. Dr. Saunders, students and staff presented.

Agenda Item #5 - DELEGATIONS / PUBLIC COMMENT

- A. None.

Agenda Item #6 - CONSENT AGENDA:

Jackie Hawkes offered a motion to approve the consent agenda as presented. Curtis Hurte seconded the motion, all in favor.

- A. Approval of Minutes: October 12, 2017
- B. Financial Report: October 31, 2017
- C. Payrolls: October 15 & 31, 2017
- D. Monthly Warrants
- E. Budget Adjustments: None
- F. Permission to Bid Employee Health Insurance – Amy Eberly
- G. Approval of the ESSA Advisory Committee – Marcia Martin
- ~~H. Student Discipline #SD11-9-17(1) – approval of long term suspension until the end of the 2017-18 school year for repeated disruptive behavior – Dr. Berry~~
- I. Student Discipline #SD11-9-17(2) – approval of long term suspension until the end of the third nine weeks of the 2017-18 school year for repeated disruptive behavior – Dr. Berry

- J. Admission of a tuition-paying Non-District, In-State Student #ND10-12-17(1) – Dr. Berry
- K. Field Trip Request – NJROTC Cadets to travel to Upper Marlboro, MD – Dec. 2, 2017 – Dr. Hicks
- L. Technology Advisory Committee Appointments – Marcia Martin
- M. Field Trip Request – NHS Wrestling Team to travel to Wilson High School – Dec.8-9, 2017 – Dr. Hicks
- N. Field Trip Request – NHS Wrestling Team to travel to Skyline High School – Dec. 22, 23, 2017 – Dr. Hicks

Agenda Item #7 ACTION ITEMS:

- A. Approval to accept AthLife Foundation Grant by Marcia Martin. Accept \$5,000 with a \$5,000 local match. Bob Horn made the motion to approve. Clive Pettis seconded. All in favor.
- B. Approval of the Local Plan for the Education of the Gifted for 2017-2022 by Dr. Dooley. Bob Horn made the motion to approve. Curtis Hurte seconded. All in favor.
- C. Authorization of signatures on Virginia Department of Education documents in the absence of the Division Superintendent by Dr. Berry. Jackie Hawkes made the motion to approve. Curtis Hurte seconded. All in favor.

Agenda Item #8 NON-ACTION ITEMS:

- A. First Reading of the Policy and Procedures Manual for School Activity Funds by Amy Eberly. The audit firm of Robinson, Farmer, Cox Associates has recommended that we update the manual with more specific guidance in relation to purchasing and athletic receipts. Approval of the manual will be requested at the Dec. 14, 2017 meeting.

Agenda Items #9 INFORMATIONAL ITEMS:

- A. Update on the Enrollment Report by Dr. Hicks. Average Daily Membership 1,945. Increased by nine students from last month's report.
- B. Preliminary Budget Preparation Timeline by Amy Eberly.
- C. Instructional Update by Marcia Martin. Nottoway Middle School will remain Partially Accredited as a reconstituted school by VDOE. Lesson plan and curriculum alignment training is upcoming.

Agenda Item #10 MATTERS OF SCHOOL BOARD INTEREST

- A. VSBA Annual Convention, Williamsburg, VA – November 15-17, 2017
- B. School Board Budget Work Session – January 10, 2018 (tentative)
- C. VSBA Capital Conference, Richmond, VA – January 22-23, 2018
- D. Joint Board meeting with School Board and Board of Supervisors – January or February, 2018 (date to be determined)
- E. School Board Work Session – March 22, 2018 (tentative)
- F. Student Liaison Report by Alternate Cheyenne Godwin reported on NHS football, band, national honor society, FBLA, and volleyball.
- G. Future Agenda Items

H. Other – Dr. Berry thanked Cheyenne for serving as Alternate Student Liaison. Dr. Berry thanked all veterans for their service. He also thanked the technology dept. and Mrs. Martin for the updated website. Recognition to Mayor Coleburn, Sen. Ruff and Del. Wright for visiting our schools during Take Your Legislator to School week.

Agenda Item #11 CLOSED MEETING RESOLUTION

Jackie Hawkes offered a motion that the Board convene a “Closed Meeting” Pursuant to section 2.2-3711(A) of the Code of Virginia.

A.1 The consideration of personnel for 11 appointments, two (2) resignations, one (1) retirement, and the superintendent’s contract as authorized by Section 2.2-3711.A.1

Curtis Hurte seconded the motion, all in favor.

Agenda Item #12 RETURN TO OPEN SESSION

Jackie Hawkes offered a motion that the Board return to “Open Meeting” and certify by recorded vote, that to the best of each Board Member’s knowledge, only public matters lawfully exempted from “Open Meeting” requirements of the Virginia Freedom of Information Act, and identified in the motion authorizing the “Closed Meeting” were heard, discussed, or considered in the “Closed Meeting”. Bob Horn seconded the motion and the motion passed by the following vote:

AYES: Hawkes, Hurte, Horn, Hinton, Pettis

NAYS: None

Motion passed by a 5:0 vote

Agenda Item #13 ACTION FOLLOWING CLOSED SESSION

A. Superintendent’s Personnel Agenda.

Jackie Hawkes offered a motion to approve the Superintendent’s Personnel Agenda A.1-3, 5-7, 9-11, B.1-2 and C.1. Curtis Hurte seconded.

Motion passed by a 5:0 vote

AYES: Hawkes, Hurte, Horn, Hinton, Pettis

NAYS: None

Superintendent’s Personnel Agenda.

Jackie Hawkes offered a motion to approve the Superintendent’s Personnel Agenda A.4. Curtis Hurte seconded.

Motion passed by a 4:1 vote

AYES: Hawkes, Hurte, Horn, Hinton

NAYS: Pettis

Superintendent’s Personnel Agenda.

Jackie Hawkes offered a motion to approve the Superintendent’s Personnel Agenda A.8. Curtis Hurte seconded.

Motion passed by a 3:2 vote

AYES: Hurte, Horn, Hinton

NAYS: Hawkes, Pettis

Agenda Item #14 ADJOURNMENT

Jackie Hawkes offered motion to adjourn at 8:50 p.m. Curtis Hurte seconded the motion, the motion passed.

Shelli Hinton, Chairperson

Date

Charlotte Wood, Clerk