

**REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD**  
**June 20, 2013 7:00 P.M.**

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**Board Members Present:** Ms. Helen Simmons, Mr. Wallace Hurt, Mr. Bob Horn, Mrs. Jackie Hawkes, and Mrs. Shelli Hinton.

**Administrative Staff Present:** Dr. Daniel Grounard, Superintendent; Mrs. Charlotte Wood, Clerk; Mrs. Michelle Wallace, Director of Instruction, Grants and Technology; Mrs. Joan Dooley, Director of Exceptional Education; Anne Stinson, NHS Principal; Ms. Daisy Hicks, NIS Principal; Mrs. Ruth Ann Horn, BPS Principal; Mr. George Smith, NMS Principal; Patricia Oliver, Deputy Clerk.

**Agenda Item #1 - CALL TO ORDER / MOMENT OF SILENCE**

Ms. Simmons called the meeting to order at 7:00 PM.

**Agenda Item #2 – PLEDGE OF ALLEGIANCE**

**Agenda Item #3 – APPROVAL OF AGENDA**

Bob Horn offered a motion to approve the June 20, 2013 agenda.  
 Jackie Hawkes seconded the motion, and the motion passed.

**Agenda Item #4 - AWARDS AND RECOGNITIONS**

A. Retirees – 228 years of service

1. Dexter K. Payne	CO	2004-2013	9 years of service
2. Anna B. Wilson	NIS	2001-2013	12 years of service
3. Sondra Ann Good	NHS	1993-2013	20 years of service
4. Sandra G. Forrester	BPS	1987-2013	26 years of service
5. Kimberly W. Wootton	NMS	1980-2013	33 years of service
6. Linda H. Johnson	NHS	1974-2013	39 years of service
7. Sallie Gale Frost	NMS	1974-2013	39 years of service
8. Peggy L. Nichols	NMS	1963-2013	50 years of service

B. Superintendent's Address

**Agenda Item #5 - DELEGATIONS / PUBLIC COMMENT**

- A. Donnie Hudson (Esther Hudson spoke in the absence for Mr. Hudson. She read his prepared speech. Mr. Hudson could not make the rescheduled date.) Speech attached.

**Agenda Item #6 - CONSENT AGENDA:**

Jackie Hawkes offered a motion to approve the consent agenda as presented. Shelli Hinton seconded the motion, all in favor.

- A. Approval of Minutes: May 9, 2013
- B. Financial Report: May 31, 2013
- C. Payrolls: May 15 & 31, 2013 (\$1,484,147.16)
- D. Monthly Warrants (\$632,702.31)
- E. Budget Adjustments: A13, A14

- F. Approval to Request to Carry Over Funds.
- G. Approval of Year End Budget Adjustments.
- H. Approval of Maintenance Contracts.
- I. Approval for the NHS Junior/Senior Class of 2014 to have Prom Off-Campus on April 26, 2014.
- J. Approval to apply for the 2013-14 Elementary and Secondary Act (ESEA) Federal Funds.
- K. Approval for FFA to travel to Great Mountain Lodge, July 8-12, 2013.
- L. Approval for FFA to travel to VA Tech, July 24-27, 2013.

**Agenda Item #7 ACTION ITEMS:**

- A. Approval of the second reading of the Principal Performance Evaluation System by Dr. Grounard. Jackie Hawkes made the motion to approve. Shelli Hinton seconded, all in favor.
- B. Approval of the Declaration of Surplus Property by Michelle Wallace for Amy Eberly. Declare two school buses and two vehicles as surplus. Bob Horn made the motion to approve. Jackie Hawkes seconded, all in favor.
- C. Permission granted to accept the Keep Virginia Beautiful Grant by Michelle Wallace. Cost \$500. Made possible by Lowe's. Jackie Hawkes made the motion to approve. Shelli Hinton seconded, all in favor.

**Agenda Item #8 NON-ACTION ITEMS:**

- A. First Reading of the 2013 VSBA School Board Policy Updates by Dr. Grounard. He went over policies: EB – School Crisis, Emergency Management and Medical Emergency Response Plan; EBB – Threat Assessment Teams; EBBA – Emergency First Aid, CPR and AED Certified Personnel; EBCB – Safety Drills; GCG – Professional Staff Probationary Term and Continuing Contract; GCL – Professional Staff Development; JEC – School Admission.
  - i. Mr. Horn offered the following Questions: AC – Nondiscrimination: what's the difference between sex and gender; genetical information. Dr. Grounard will get definitions. Questions: BFC - Option 1 and Option 2 – what are the difference? (They were combined.) Question: CF – The wording should read “to whom he/she has been assigned”. Question: GCG: Professional Staff Probationary Term and Continuing Contract – does not support the change from 3 years to 5 years. He offered points that if you do not know in 3 years if a teacher is doing a good job, you will never know. He also feels it will create unnecessary work for those principals with high numbers of new or fairly new teachers. He wants to know what the administrative team thinks? Has this been discussed? What were there thoughts? He commented it will be more work for the principals. Question: GCPA: Reduction in Professional Staff Work Force – years of service. What criteria will be used if no one in the building is on a job acting plan? If you base on evaluation scores, those in non-testing grades are likely to fare better. This policy is not very definitive and overly broad.

**Agenda Items #9 INFORMATIONAL ITEMS:**

- A. Gifted Program Update by Dr. Joan Dooley. Mrs. Marcia Martin presented a Gifted Overview that was presented the Advisory Board.
- B. Update on PreK for 2-13-14 by Michelle Wallace. Our funding amounts for Title I were cut \$78,000. The approved budget does have the cut. In the past we've been able to offer 6 classes. BES will host 3 classes for next year and BPS will host 2 classes for next year. We do anticipate we will have a waiting list. We have approximately 52 students so far. BPS' students are losing an hour. PreK is not a compulsory education. We do offer the service. The rationale is that classes will be more manageable.

**Agenda Item #10 MATTERS OF SCHOOL BOARD INTEREST**

- A. Administrative Picnic – July 25, 2013
- B. 28<sup>th</sup> Annual Governor's Conference on Education – July 23, 2013
- C. Other – None.

**Agenda Item #11 CLOSED MEETING RESOLUTION**

Jackie Hawkes offered a motion that the Board convene a "Closed Meeting" Pursuant to section 2.2-3711(A) of the Code of Virginia.

A.1 The consideration of personnel for two (2) appointments, 12 resignation, three (3) retirements, one (1) non-renewal and the superintendent's evaluation as authorized by Section 2.2-3711.A.1. Shelli Hinton seconded the motion, all in favor.

**Agenda Item #12 RETURN TO OPEN SESSION**

Jackie Hawkes offered a motion that the Board return to "Open Meeting" and certify by recorded vote, that to the best of each Board Member's knowledge, only public matters lawfully exempted from "Open Meeting" requirements of the Virginia Freedom of Information Act, and identified in the motion authorizing the "Closed Meeting" were heard, discussed, or considered in the "Closed Meeting". Bob Horn seconded the motion and the motion passed by the following vote:

AYES: Hinton, Hurt, Simmons, Horn, Hawkes

NAYS: None

ABSENT: None

Motion passed by a 5:0 vote

**Agenda Item #13 ACTION FOLLOWING CLOSED SESSION**

- A. Superintendent's Personnel Agenda. Jackie Hawkes offered motion to accept. Shelli Hinton seconded the motion, all in favor.

**Agenda Item #14 ADJOURNMENT**

Jackie Hawkes offered motion to adjourn at 8:48 p.m. Wallace Hurt seconded the motion, the motion passed.

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Helen M. Simmons, Chairman

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Date

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Charlotte D. Wood, Clerk